



**The Cyber Chapter  
of the  
Association of Legal Administrators**

We are **the** virtual online Chapter of the Association of Legal Administrators (ALA).  
The ALA is an international professional association based in Lincolnshire, Illinois.  
[www.cyberala.org](http://www.cyberala.org)

***Business Partner Sponsorship Program***

**Commitment Form**

*Our chapter thanks you for your commitment to our organization by making it possible for us to offer educational opportunities to our membership.*

**Your Sponsorship Benefits:**

- Exposure to a diverse international membership presence.
- Prominent visibility of Business Partner’s logo and link on:
  - Our website’s home page
  - Sidebar of our forums which are the “heart” of our virtual community
  - Newsletters
  - Conference brochure
- Inclusion in Business Partner Directory on our website.
- Invitation for one representative to the annual Cyber Chapter dinner held at the ALA National Conference & Exposition.
- Use of Cyber Chapter’s Business Partner logo (*available on request*).
- \* Cyber Chapter Membership List which includes names, mailing addresses, and email addresses.
- Two emails per year to our listserv wherein BP can market directly to all members of the Cyber Chapter.

**Exclusive Level Sponsorship:**

**Includes all basic level benefits and recognition as an official sponsor of one monthly Chapter Educational Webinar per year.**

***Limited to 4 Per Year***

- Logo placement in top position and, when possible, 20% larger than other logos, appearance in order of first come, first served for this level of sponsorship.
- Invitation for one representative to attend two Cyber Café Zoom meetings per year.
- Acknowledgement as an official sponsor of one educational webinar in event materials.
- Opportunity to present a webinar on an educational topic (must meet the CLM criteria). Only two to five minutes will be allocated for a presenter to inform attendees about their service and their company.

Name:		
Position/Title:		
Company Name:		
Address:		
Phone Number:		
E-mail Address:		
Website Address:		
Three key product/service categories <i>(see list on back of this form):</i>		
A paragraph describing your company’s business philosophy for our directory <i>(attach if more space is needed):</i>		
Are you interested in doing an educational CLM webinar for us? <input type="checkbox"/> Yes <input type="checkbox"/> No		

### **Signature Required**

\*As a participant in this program, I agree to respect the privacy of our members' contact information. I agree this information is for my exclusive use and promise to not share such information with any others. I will include on all of my e-mail correspondence a method by which our members can opt-out of future mailings.

Cyber Chapter does not guarantee business to me. In the event it is determined that our relationship is no longer a good fit, I acknowledge that no refunds will be granted.

Sponsor Signature:

Date:

- Select One:
- \$500 for **Full 2023 Exclusive Sponsorship** (*Limit to 4*)
  - \$300 for **Full 2023 Sponsorship**
  - \$150 for **Half 2023 Sponsorship**

Mail completed Commitment Form and check payable to *Cyber Chapter, Association of Legal Administrators* to:

Jodi M. Arnold, Firm Administrator  
Oats & Marino, APPC  
100 East Vermillion Street, Suite 400  
Lafayette, LA 70501

Also please send your business logo (*JPG, PDF or PSD*) to [bp@cyberala.org](mailto:bp@cyberala.org).

Please feel free contact us with any questions you may have.

### **Product/Service Categories**

- |   |                                   |  |
|---|-----------------------------------|--|
| Accounts Receivable Management            | Facilities Management             | Postal Tracking & Rate Shopping Software         |
| Automated Client Billing                  | Financial Services/Management     | Print Management                                 |
| Benefits/Retirement Programs              | Folder Inserters                  | Printer/Engraver                                 |
| Case Management                           | Furniture -New & Used             | Private Banking/Depository & Investment Accounts |
| Cash Management                           | Group Benefits                    | Promotional Products                             |
| Coffee/Refreshment Services               | Human Resources                   | Publications                                     |
| Commercial Loans                          | Image Scanning                    | Real Estate/Brokerage                            |
| Commercial Property & Casualty            | Imaging Services                  | Records Management                               |
| Computer Hardware                         | Insurance-Related Services        | Recruiting/E-cruiting/Placement Services         |
| Computer Software                         | Legal Research                    | Relocation Consultants                           |
| Copiers                                   | Legal IT Services and Support     | Remote Notary & eSignature                       |
| Copying Services                          | Litigation Support                | Risk Management                                  |
| Court Reporting & Videography             | Mailing System/Equipment          | Selective Court Case Record Feeds                |
| Cyber Security and Security Solutions     | Marketing                         | Space Planning/Design                            |
| Digital Copy Services                     | Moving - Offsite/Onsite           | Strategic Planning                               |
| Digital Dictation/Transcription Equipment | Network Administration/Consulting | Tax & Accounting                                 |
| Disaster Prevention/Recovery              | Office Supplies/Stationery/Forms  | Temp./Perm. Placement Services                   |
| Docketing/Calendaring                     | Offsite Storage                   | Training and Development                         |
| Document Management/Retrieval             | Online Access to Court Records    | Trial Presentation                               |
| E-Discovery                               | Outsourcing                       | Voice-Over IP                                    |
| Email/Spam Protection                     | Paralegal Services                | Web Design/Development                           |
| Ergonomics                                | Payroll Services                  | Other (please specify)                           |
|   | Permanent Placement Services      |  |